

African American California Community College

Trustees and Administrators

AACCCTA – Black Caucus

January 12, 2024

Executive Board Meeting Minutes

6 pm – 7 pm

Zoom Link: <https://us06web.zoom.us/j/89387025082?pwd=UbtV5lKqKWtM1zRdDPsE68VqxSOjYM.1>

Meeting ID: 893 8702 5082

Passcode: 06331

Item 1.0 – Call to Order at 18:13

Item 2.0 – Roll Call

-Barbara Calhoun – President

-Rosalyn Green – Vice President

-Ricky Shabazz EdD – Treasure

-Crystal Jackson EdD – Parliamentarian – joined 18:28 and left the meeting at 18:41

-Charlotte A. Gullap-Moore, DNP – Secretary

Emeritus

Meredith Brown Esq.

Membership

Non-Members

*Thuy Nguyen - Legal Counsel Consultant

*Rina Kasim – CCLC GR and Administrative Coordinator

Item 3.0 Items to Be Taken Out of Order

Rina Kasim – sent the Executive Board the latest AACCCTA financial summary. See Appendix – A, pages 4-6

1. Statement Financial Income & Expenses June 2023 – January 12, 2024, budget line 41000 - 60000
2. Statement Financial Income & Expenses – All Transactions – budget lines 41000 – 66004 with net income

Item 4.0 - President Report: – Annual Legislative Conference January 28-29, 2024, | Awards Ceremony Updates

1. Logistics

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- a) Artwork – (*Meredith Brown*) we have 5 pieces and will order one more piece for a total of 6 awardees; (*Keisha*) is assisting with this directive.
 - i. The art pieces are all identical and will be presented to the awardees; a plaque will be included and engraved AACCCCTA Trustee Caucus; AALRR – is covering the cost.
- b) Flyer – (*Meredith Brown*) is creating and covering aa/lrr firm is covering the cost.
- c) Awardees – (*Barbara Calhoun*)
 - i. NANDI – introduced by Dr. Jackson
 - ii. Dr. Helen Young – introduced by Thuy Nguyen; Dr. Young’s husband will speak and receive the award, Mr. William Allen Young
 - iii. Assemblyman Isaac Bryan – introduced by Eric Payne; waiting to confirm attendance.
 - iv. A2MEND- introduced by Dr. Vine and Mr. Herb English
 - v. Barry Snell – introduced by AACCCCTA President Calhoun
 - vi. Wolde-Ab Isaac – introduced by Rosalyn Green
- d) Awardee Bio Information - (*Meredith*) send the awardees bios to Meredith.
- e) Awardee Presentation – (ALL) we need the pronunciation of the recipient names.
- f) Awardee Notification Format – an official letterhead template will be created (*Dr. Gullap-Moore*); the letterhead language will be drafted (*Meredith*) with (*President Calhoun*) and (*Dr. Shabazz*) will provide language as well.
- g) Venue Update - (*Calhoun*) the site confirmation remains in process; an official contract form is required; 2nd location may need to be identified.
 - i. Venue Time – 4pm – 6pm PST
 - ii. January 29, 2024
- h) Event Day Announcement Reminder – (*Thuy Nguyen*) will send out via email and via Microsoft Outlook.
- i) Event Sponsorship Updates – confirmed [aalrr](#) and [Garcia Hernandez Sawhney LLP](#)
- j) Award Ceremony Welcome – (*President Calhoun*)
- k) Emcee – (*Meredith Brown*) **but not confirmed.**
- l) Greeters – (*Tak Allen*) confirmed.
- m) Food – (*Keisha*) confirmed.
- n) Run Of Show (*Thuy*)
- o) Registration – (President Calhoun) will provide a QRC for attendees to sign-in during the award ceremony.
- p) Award Ceremony Communication – (Rina) will include the event in the conference brochure.
- q) Videographer – (Dr. Shabazz)
 - i. **Motion #1** – to pay the for the flight to Sacramento and provide videographer services for the award ceremony.
 - ii. 1st Dr. Gullap-Moore; 2nd Dr. Jackson

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- iii. Discussion – the amount recommended was \$1500 to cover flight and hotel.
- iv. **Motion #1 Amended** – item of discussion to pay for a videographer will be postponed until the January 19, 2024, meeting.
- v. 1st Gullap-Moore and 2nd President Calhoun – Vote Unanimous | Motion Carried.

Item 5.0 – Talking Points Related to The SCOTUS Decision on College Admissions

Dr. Gullap-Moore – UPDATE:

- 1. It was recommended to table this discussion until February 2024 as it relates to the SCOTUS decision and how the CCs will continue to support their DEIAA programs and activities. In the interim, it was suggested to advise the CCs to support and utilize the verbiage from the following resolutions.
 - a) [Joint Resolution #001-2023 To California Community Colleges By California Community College Trustees & Administrators Affinity Caucuses Denouncing The SCOTUS Decision on College Admissions](#)
 - b) November 16th a Joint CCCT-CEOCCC Resolution Denouncing the SCOTUS Decision of College Admissions. The CCCT and CEOCCC Boards voted unanimously to adopt the resolution denouncing the SCOTUS ruling on college admissions and affirming unyielding commitment to racial diversity and racial equity at community college campuses. The resolution can be found [here](#).

Item 7.0 Future Suggested Agenda Topics

- 1. 2025 Award Ceremony Committee - it is recommended for the Black Caucus **Awards Ceremony** to start planning the 2025 Award Ceremony in October 2024 (President Calhoun)
- 2. HBCU Awardee - recognize a Community College for their number of HBCU transfers at the 2025 Award Ceremony (Dr. Gullap-Moore)
- 3. Review Membership and Executive Board Email Distribution List: Dr. Gullap-Moore, President Calhoun, Thuy, and Obianuju.
- 4. Completed - African Diaspora Education Summit – discuss at the December 2023 meeting: Dr. Shabazz
- 5. Review the impact of the SCOTUS decision and how the CCs will continue to support their DEIAA programs and activities. (Dr. Gullap-Moore)
- 6. Emeritus Selection - conduct a technical vote: at the January caucus 2024 meeting. (President Calhoun)

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Meeting Adjourn 19:19

Appendix - A

8:37 AM
01/12/24
Accrual Basis

Holding Accounts
Statement of Financial Income and Expense
July 1, 2023 through January 12, 2024

	AACCTA-CA (Caucuses)	Total Caucuses	TOTAL
Ordinary Income/Expense			
Income			
41000 · Business Revenues			
41001 · Membership Dues	5,725.00	5,725.00	5,725.00
Total 41000 · Business Revenues	<u>5,725.00</u>	<u>5,725.00</u>	<u>5,725.00</u>
Total Income	<u>5,725.00</u>	<u>5,725.00</u>	<u>5,725.00</u>
Gross Profit	5,725.00	5,725.00	5,725.00
Expense			
60000 · Business Expenses			
66000 · Other Types of Expenses			
66001 · InDirect League Cost	400.75	400.75	400.75
66003 · Credit Card Processing Fees	126.33	126.33	126.33
Total 66000 · Other Types of Expenses	<u>527.08</u>	<u>527.08</u>	<u>527.08</u>
Total 60000 · Business Expenses	<u>527.08</u>	<u>527.08</u>	<u>527.08</u>
Total Expense	<u>527.08</u>	<u>527.08</u>	<u>527.08</u>
Net Ordinary Income	<u>5,197.92</u>	<u>5,197.92</u>	<u>5,197.92</u>
Net Income	<u><u>5,197.92</u></u>	<u><u>5,197.92</u></u>	<u><u>5,197.92</u></u>

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	AACCCTA-CA (Caucuses)	Total Caucuses	TOTAL
Ordinary Income/Expense			
Income			
41000 · Business Revenues			
410000 · Open Balance	229.25	229.25	229.25
41001 · Membership Dues	10,325.00	10,325.00	10,325.00
41003 · Sponsorships	9,176.50	9,176.50	9,176.50
Total 41000 · Business Revenues	<u>19,730.75</u>	<u>19,730.75</u>	<u>19,730.75</u>
Total Income	<u>19,730.75</u>	<u>19,730.75</u>	<u>19,730.75</u>
Gross Profit	19,730.75	19,730.75	19,730.75
Expense			
60000 · Business Expenses			
63000 · Events & Meetings			
630011 · Event Space			
63001 · Event Space & Room Rates	3,456.00	3,456.00	3,456.00
Total 630011 · Event Space	3,456.00	3,456.00	3,456.00
63002 · Food & Beverage	5,396.91	5,396.91	5,396.91
63004 · Awards & Recognations	1,463.41	1,463.41	1,463.41
63005 · Materials & Supplies	195.64	195.64	195.64
63006 · Entertainment & Photography	500.00	500.00	500.00
63007 · Audio Visual	801.14	801.14	801.14
63013 · CCLC Travel Expenses	8.00	8.00	8.00
Total 63000 · Events & Meetings	<u>11,821.10</u>	<u>11,821.10</u>	<u>11,821.10</u>
65000 · Operations			
65001 · Postage, Mailing Service	1.20	1.20	1.20
65003 · Supplies	77.82	77.82	77.82
Total 65000 · Operations	<u>79.02</u>	<u>79.02</u>	<u>79.02</u>
66000 · Other Types of Expenses			
66001 · InDirect League Cost	1,063.80	1,063.80	1,063.80
66002 · Insurance	156.00	156.00	156.00

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66003 · Credit Card Processing Fees	281.74	281.74	281.74
66004 · Bank Fees	24.17	24.17	24.17
Total 66000 · Other Types of Expenses	<u>1,525.71</u>	<u>1,525.71</u>	<u>1,525.71</u>
Total 60000 · Business Expenses	<u>13,425.83</u>	<u>13,425.83</u>	<u>13,425.83</u>
Total Expense	<u>13,425.83</u>	<u>13,425.83</u>	<u>13,425.83</u>
Net Ordinary Income	<u>6,304.92</u>	<u>6,304.92</u>	<u>6,304.92</u>
Net Income	<u><u>6,304.92</u></u>	<u><u>6,304.92</u></u>	<u><u>6,304.92</u></u>