Competency & Subtopics	What Trustees Need to Know	How to Get the Skills & Knowledge
Accreditation [A] • Institutional effectiveness • Setting priorities • Policy development • Participatory governance • Evidence of student success • Linking budget to strategic plan • Trustee roles and responsibilities • Board/CEO relationship	• Role of Trustees in accreditation • What is covered in the four standards • The accreditation process and where the District is in the cycle • Different sanctions and their significance • Why data is critical to accreditation • Standard 4	• Local reports from the District's Accreditation Liaison Officer • District visit from ACCJC staff • District accreditation workshops • Workshops at statewide meetings • ACCJC online course on accreditation • ACCJC webinars • ACCJC Publication – Guide to Accreditation for Governing Boards • ACCJC conference
Board/CEO Relationship [BC] • The Board/CEO Partnership • Appointing a Chief Executive • Retaining and Supporting the CEO	• Developing shared purpose • Mutual respect and support • Communication styles • Understanding clear expectations of roles and responsibilities of the Board and CEO • Support professional development of the CEO • How to ask relevant questions for sound and data-informed decision-making • Board resources to do its job • Trustee involvement in community leadership and advocacy • Board Policy 2430, Delegation of Authority • Understanding policies versus operations • Micromanagement: What it is and is not	• Local board retreat/workshops • Annual Evaluation Retreat • State and National Conferences • CCLC *League On Call* Services • Effective Trusteeship Workshop • Board Chair Workshop • Trustee Conference • Annual Convention • The Trustee Handbook

Competency & Subtopics	What Trustees Need to Know	How to Get the Skills & Knowledge
Board Evaluation [BE] • Trustee roles and responsibilities • Accreditation • Policy development • Board Goals	• Know your District's policy on Board and CEO evaluation and if it complies with recommended standards. • How often is the policy reviewed? • What are best practices in this area? • Who participates in the evaluation process?	• Local and state workshops • League assistance • Comparison with how other Districts evaluations • CCLC *League On Call* Services
Brown Act [BA] The Open Meeting Law and its application to community college boards	• Closed session topics • Emergency meetings • Free speech • Posting agendas • Public comments • Reading out from closed session • Serial meetings Special meetings	• Brown Act sessions at state meetings • Local training from a qualified attorney

Competency & Subtopics	What Trustees Need to Know	How to Get the Skills & Knowledge
Diversity, Equity, Inclusion, and Accessibility [DEIA] • Implicit Bias • Policy audit and update • Importance of disaggregated data • Increasing faculty diversity • Implicit bias • Dual enrollment and student equity • AB 705 and student equity • Food, housing, and transportation insecurity • Digital divide • Understanding equity • Hispanic Serving Institutions • Support for African American males • Support for LGBTQ+ students, faculty and staff • ADA and equity • Veterans' resources • Title IX • Financial aid's role in student equity • Role of CTE in student equity	• Effectively serving diverse students and affinity groups – African American, Latinx, Asian Pacific Islander, Veterans, LGBTQIA, Undocumented, First-Generation, Formerly Incarcerated • How to review and update policies for equity • Using disaggregated data to make policy decisions for equity • Best practices for increasing faculty diversity • Why faculty and staff diversity increases student equity • How implicit bias affects policy, curriculum, enrollment and student achievement • Using dual enrollment for better student equity • Using disaggregated data from AB 705 courses to track and improve student equity • How access to technology impacts student success and equity • Defining diversity, equity, inclusion, equality. • How the HSI designation supports students • Best practices for supporting African American males • How Pride/Dream/Veterans Centers help student achievement • How to look at equity as a budget issue • Getting more financial aid to students • Total cost of education vs just tuition • Can implicit bias in counseling pigeonhole students in CTE • Using CTE for greater equity	• Effective Trusteeship Workshop • Trustee Conference • Annual Convention • The Trustee Handbook • Project Implicit • Toward a More Perfect Institution, UC Davis Wheelhouse • CCCCO 2020 Vision for Success, Diversity, Equity, and Inclusion Task Force Report • CCCCO Vision 2030

Competency & Subtopics	What Trustees Need to Know	How to Get the Skills & Knowledge
Ethics Training [E] Ethics as it applies to community college trustees	• How to avoid conflicts of interest • Avoiding the appearance of impropriety • What forms need to be filed, how, and deadlines • Conflict of interest • Required forms and deadlines • Regular review of BP 2710, 2715	• Local ethics training by a qualified attorney • Statewide conferences • FPPC online ethics course
Fiscal Responsibilities [FR] • Fiscal literacy • Local fiscal operations • State budget • Budget development process • Being prudent/not stifling innovation • Linking the budget to strategic planning • Statutory and fiduciary responsibility • Advocacy • Connecting with stakeholders • Collective bargaining • Vision for Success goal alignment	• How to read budget materials and understand common fiscal and budget terminology • What to look for in an audit • Annual budget cycle • How the district/college budget is developed • Seeking funding outside State allocations • District Foundation • How costs are related to program review • Importance of a healthy reserve • Strategies to address long-term liabilities and pension obligations • Facility maintenance costs and needs • Contract negotiations • Understanding the new Student Centered Funding Formula • Fiscal implications of enrollment management • The Chancellor's Vision for Success and financial incentives • Planning for a GO Bond campaign	• Reports from the District's on a quarterly and annual basis • Local workshops on finance and facilities topics • State conferences • Reading articles from the Chancellor's office, CCLC and experts in the field • CCLC budget materials and analyses • CCLC Monthly Government Relations Webinars

COMMUNITY COLLEGE
LEAGUE OF CALIFORNIA

Competency & Subtopics	What Trustees Need to Know	How to Get the Skills & Knowledge
Governance [G] • Trustee roles and responsibilities • Meeting effectiveness • Working as a unit • Policy development • Statutory and fiscal responsibilities • Internal constituencies • Advocacy • Connecting with stakeholders • Advancing student success • Accreditation • History of community college governance • Linking the budget to planning • Goal setting and communication • Legislative Advocacy • Do's and Don'ts of being on campus	• Best practices in participatory governance • Duties and limits of trustees • Preparing for the board meeting • What it means to be a policy-making board • Delegating authority to the CEO to operate the District • Avoiding micromanagement • Understanding the difference between advocating for a cause and considering the good of the whole • How to "find it" in the Government Code, Ed Code, or Board Policy • Understand the Student Success Act of 2012 • How to read and interpret the Student Success Scorecard • Best ways to represent the District to the public • How to refer complaints trustees receive	• CCLC Effective Trusteeship Workshop • CCLC Board Chair Workshop • CCLC Legislative Conference • CCLC Annual Trustees Conference • CCLC Annual Convention • The Trustee Handbook • District workshops on various aspects of trusteeship • State and regional conferences
Student Success [SS] • Accountability and institutional effectiveness • Accreditation • Budget development process • Community relations • Connecting with stakeholders • Goal setting and communication • Disaggregated data • Linking the budget to planning • Local and state budgets • Setting priorities • Staff diversity • Statutory and fiscal responsibility • Student equity • Vision for 2030 • District EEO plans • Open online resources	• Understanding Student Success • Student Success metrics • District strategy to serve post-traditional students • The District student-learning outcomes • Understanding program review work • Understanding and supporting Guided Pathways • AB 705 • Dual enrollment • Total cost of attending college • Addressing basic needs (food, housing, transportation, textbooks) insecurity	• Local board retreat/workshops • State and regional conferences on student success • Readings, including League resources related to each topic, leadership books • Public Policy Institute of California (PPIC) • Regular reports from the district's institutional research office