

**African American California Community College Trustees and
Administrators
(AACCCCTA – Black Caucus)
AGENDA**

The Community College League of California's 2023 Annual Convention

Friday, November 17

3:45 pm – 4:45 pm

Indian Wells Renaissance Esmeralda Resort - Room 1

Zoom link:

<https://us06web.zoom.us/j/81804093370?pwd=oe0m6qmxZFMHMa5qiufsgeszssBZpd.1>

Meeting ID: 818 0409 3370

Passcode: 015070

I. Introduction & Welcome by President Barbara Calhoun

II. For Discussion and Possible Approval:

- a. Approval of Minutes – Secretary Anna Everett
- b. Approval of Treasurer's Report – Treasurer Debbie Anthony
- c. President's Report – President Barbara Calhoun
 - i. Caucus Website with By-Laws posted <https://ccleague.org/resources/cc-caucuses>
 - ii. Membership Dues
 1. Status of memberships
 2. Topic for Joint Caucus
 - iii. Joint Caucus Resolutions – status update with Joint Caucus meeting on Friday, November 17 (7:30 pm – 8:30 pm, same meeting room & zoom link)
 - iv. January Legislative Summit in Sacramento
 1. Leadership Awards Ceremony
 - a. Nomination of African American legislators
 - b. Volunteers to organize event
 - c. Sponsors At January meeting:
 2. Heads up: Nomination and Approval of Trustees AND Chancellors/College Presidents Emeritus (see selection process by Executive Board for membership vote in January 2024, per by-laws)
- d. Revisit meeting dates for virtual convenings every other month: Day and Time
 - i. Monday, Wednesday, or Friday?
 - ii. 12 pm – 1 pm, or 6 pm – 7 pm?
- e. Election of Officers (see reference duties in by-laws)
 - i. President
 - Nominee: Barbara Calhoun

- Nomination from floor
- Vote
- ii. Vice President
 - Nominee: Roslyn Green
 - Nomination from floor
 - Vote
- iii. Treasurer
 - Nominee: Brenda Thames
 - Nomination from floor
 - Vote
- iv. Secretary
 - Nomination from floor
 - Vote
- v. Parliamentarian
 - Nomination from floor
 - Vote
- ii. Historian
 - Vote to add to By-Laws?
 - Nominees: Deborah LeBlanc & Meredith Brown
 - Nomination from floor
 - Vote

III. Black Caucus Zoom Gathering

- a. Next virtual gathering: December 20, 2023 (6 pm - 7 pm)
- b. Topics for Future Zoom Gathering:
 - o Enrollment decrease among Black male students
 - o Enrollment and completion declines
 - o Representative art & art for healing from racial trauma
 - o The miseducation of Black women/girls
 - o Mental health 24/7
 - o Backlash of DEIAA
 - o Students with special needs

RELEVANT SECTIONS OF BY-LAWS

https://ccleague.org/sites/default/files/publications/Affiliate-Organizations/aaccta_bylaws_approved_may_2023.pdf

ARTICLE III: MEMBERS Section 3-1. Categories, Qualifications, and Rights of Membership

E. Trustee Emeritus and Chancellor/College President Emeritus. Trustee Emeritus and Chancellor/College President Emeritus shall have the status of membership, renewable annually. They shall be nominated by the Executive Board for full membership in January, and their emeritus status shall be renewed every year. They do not have voting privileges. They

shall serve as mentors for the membership and perform any other duties to support AACCTA as requested by the Executive Board.

ARTICLE IV: OFFICERS Section 4.1. Designations of Officers.

The Executive Board shall consist of the officers of the organization: a President, a Vice President, a Treasurer, a Secretary, and a Parliamentarian.

Section 4-2. Elections and Term of Office.

The Executive Board at the Annual Meeting during the Annual Convention for the Community College League of California in November shall elect officers of the organization. The term of office for each officer shall be until the next succeeding Annual Meeting at which time officers are elected. Each officer shall hold office until he or she resigns or is removed or is otherwise disqualified to serve or until his or her successor shall be elected and qualified, whichever occurs first.

Section 4-6. Powers and Duties of Officeholders.

1. President. The President shall have general executive charge, management, and control of the properties, business and operations of the organization with all such powers as may be reasonably incident to such responsibilities; shall have the authority to agree upon and execute all leases, contracts, evidence of indebtedness, and other obligations in the name of the organization subject to the approval of the Executive Board; and shall have such other powers and duties as may be designated in these Bylaws and as may be assigned to the President from time to time by the Executive Board.
2. Vice President. The Vice President shall have such powers and duties as may be assigned to such officer by the Executive Board including the performance of the duties of the President upon the death, absence, or resignation of the President or upon the President's inability to perform the duties of such office.
3. The Treasurer. The Treasurer shall have custody of all records of the organization's funds and securities. When necessary or proper, the Treasurer may endorse or cause to be endorsed, in the name and on behalf of the organization, checks, notes, and other obligations for collection; shall perform all acts incident to the position of Treasurer subject to the memorandum of understanding between the Community College League of California and AACCTA; The Treasurer shall report the financial condition of AACCTA to the Executive Board at the request of the President and to the general membership. The Treasurer shall perform any other duties as directed by the Executive Board or as prescribed by the general membership.
4. Secretary. The Secretary shall keep the minutes of all meeting of AACCTA and of the Executive Board. The Secretary shall keep a membership database, updated at least once

per year; shall preserve the records of AACCTA, and shall give all required notices and announcements of meetings at the request and direction of the President. The Secretary shall perform any other duties as directed by the Executive Board or as prescribed by the general membership.

5. Parliamentarian. The parliamentarian shall advise the president, other officers, committees, and members on parliamentary procedures. He or she shall act as the expert in the rules and usage of a deliberative assembly. The most recent edition of Robert's Rules of Order shall be the official parliamentary authority for AACCTA when not in conflict with these bylaws.