Item 1.0 – Call to Order at 18:00

Item 2.0 – Roll Call

Barbara Calhoun - President
Ricky Shabazz EdD – Treasure
Crystal Jackson EdD – Parliamentarian

Emeritus
Meredith Brown

Membership
Tak Allen

Absent
Charlotte A. Gullap-Moore, DNP – Secretary
Rosalyn Green – Vice President

Non-Members
*Thuy Nguyen - Legal Counsel Consultant

Item 3.0 – President Report – Updates: Annual Legislative Conference January 28-29, 2024

1. Awards Ceremony – Six Awards

- Nandi – confirmed; need bio; and will be introduced by Dr. Jackson
- Dr. Helen Young – confirmed; need bio; will be introduced by Thuy Nguyen
- Assemblyman Isaac Bryan – waiting to hear from Eric Payne
- A2MEND – confirmed; will have the bio; and will be introduced by Dr. Shabazz
- Barry Snell – confirmed; need bio; and will be introduced by President Calhoun
- Wolde-Ab Isaac – confirmed; will have the bio; and will be introduced by Rosalyn Green

2. Logistics
Executive Board Meeting Minutes
6 pm – 7 pm

• Award Ceremony Welcome – President Calhoun
• Emcee – Meredith Brown
• Greeters – Tak Allen and her team
• Flyer – Meredith Brown; need to confirm what the design will include.
• Food – need confirmation what will be served.
• Location – State Library – Eric Payne; need confirmation.
• Program Booklet – include awardee bio; agenda; and need confirmation.
• Sign-In – will utilize a QRC for sign-in
• Entertainment – Tak Allen will bring the music.
• QRC – to use for check-in; in the past used 8x10 size.
• Artwork – Meredith Brown; need to know how many tables; size to use 4x5; will circle back with Keisha.
• Photographer – using same person from last year.
• Award Ceremony Notification – we will reach out to the league, CEOs, CCLC, Western Council of Black Administrators - President Calhoun and Dr. Shabazz

3. Additional Meetings – continue to review the award ceremony logistics; Thuy Nguyen will send out calendar notification.

• Black Caucus 2024 Meeting Schedule
  a. Executive Meeting January 12th at 6pm PST
  b. Executive Meeting January 19th at 6pm PST
  c. Executive Meeting January 26th at 6pm PST

Item 4.0 – Suggestions for Future Topics

1. Review Membership and Executive Board Email Distribution List: Dr. Gullap-Moore, President Calhoun, and Thuy
2. African Diaspora Education Summit – discuss at the December 2023 meeting: Dr. Shabazz
3. Fair Student Admissions related to latest Supreme Court Decision – discuss at the December meeting: Dr. Gullap-Moore
4. Emeritus Selection & Review: President Calhoun
5. Technical Vote: Present the Emeritus Nomination Vote at the January 2024 Caucus

Meeting Ending Time – 18:46
African American California Community College
Trustees and Administrators
AACCTA – Black Caucus
December 19, 2023
Executive Board Meeting Minutes
6 pm – 7 pm